



The U.S. Army Enterprise EFMP

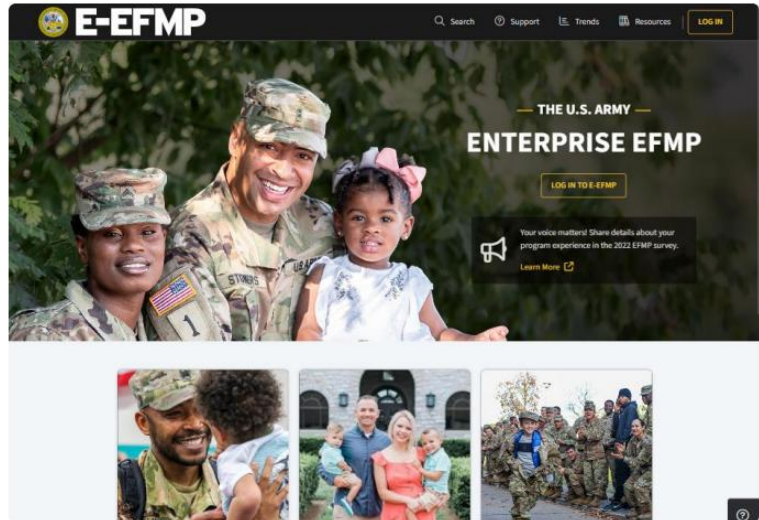
USER GUIDE TO USING E-EFMP

01
Login

Creating a New Account

In your device's browser, navigate to efmp.army.mil

Click *Log In* at the top right of the screen.



Logging in to E-EFMP

Agree to the notice and consent statement on the screen.

Notice and Consent Statement

You are accessing a U.S. Government (USG) Information System (IS) that is provided for USG-authorized use only.

By using this IS (which includes any device attached to this IS), you consent to the following conditions:

- The USG routinely intercepts and monitors communications on this IS for purposes including, but not limited to, penetration testing, COMSEC monitoring, network operations and defense, personnel misconduct (PM), law enforcement (LE), and counterintelligence (CI) investigations.
- At any time, the USG may inspect and seize data stored on this IS.
- Communications using, or data stored on, this IS are not private, are subject to routine monitoring, interception, and search, and may be disclosed or used for any USG authorized purpose.
- This IS includes security measures (e.g., authentication and access controls) to protect USG interests--not for your personal benefit or privacy.
- Notwithstanding the above, using this IS does not constitute consent to PM, LE or CI investigative searching or monitoring of the content of privileged communications, or work product, related to personal representation or services by attorneys, psychotherapists, or clergy, and their assistants. Such communications and work product are private and confidential. See [User Agreement](#) for details.

By clicking I Agree, you agree to the terms of the [User Agreement](#).



Logging in to E-EFMP

You will be redirected to DS Logon. Service Members, Family Members, and staff can all sign in to E-EFMP through DS Logon.

Enter your DS Logon username and password and click *Logon*.

E-EFMP Enterprise Exceptional Family Member Program

[Frequently Asked Questions](#)

ATTENTION ALL USERS: PLEASE READ THE BELOW INFORMATION IN ITS ENTIRETY

ACTION NEEDED: Phone Numbers can be updated by yourself by logging into your DS Logon account and going to "UPDATE CONTACT INFORMATION." This will take you to a screen to update your own phone number and email. Please ensure your phone (e.g., cell, landline) and email address is accurate as future security features will be enabled soon and you won't have access to your DS Logon account if the phone number is not one you can access.

IMPORTANT: After visiting DS Logon or one of our partner sites, CLOSE your browser window AND all open tabs. This will help protect your information and privacy. If you choose not to close your browser and all open tabs, this can enable third parties access to your PRIVATE HEALTH and BENEFIT INFORMATION.

DS Logon

DS Logon Username

DS Logon Password

[Forgot Username?](#)

[Forgot Password?](#)

Logon

[Need An Account?](#)

[Activate My Account](#)

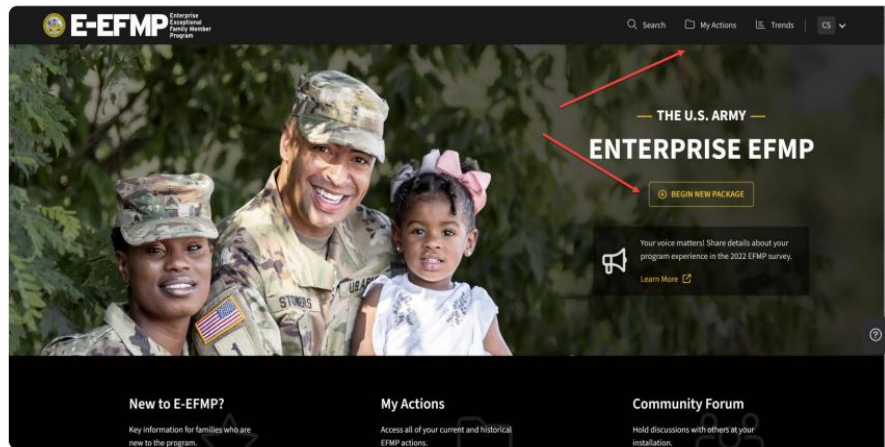
[Upgrade To Premium Account](#)

[Change My Account](#)

Submitting an Enrollment

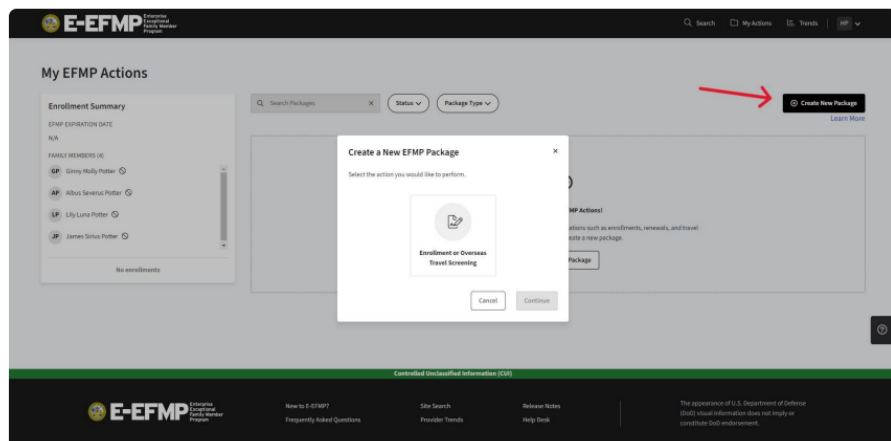
Creating a Package

To start a new EFMP screening or enrollment, select *Begin New Package* from the home page or *My Actions* from the top Menu bar.



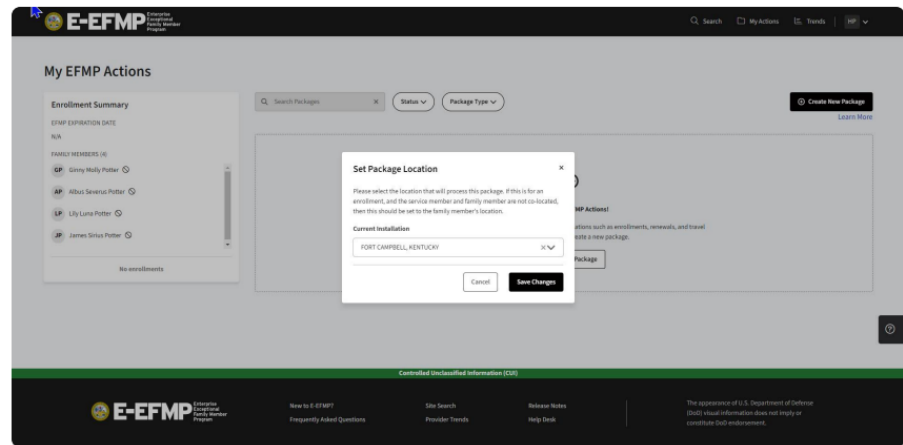
Creating a Package

Once you enter your actions screen, click on *Enrollment or Overseas Travel Screening*.



Creating a Package

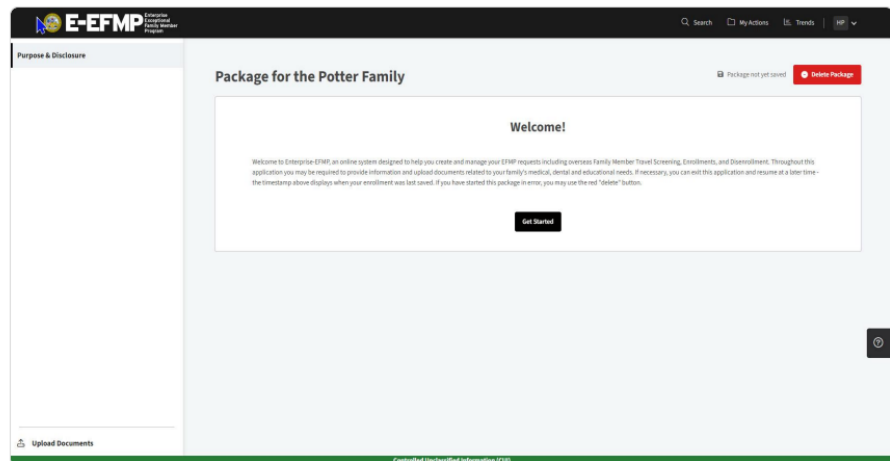
You will then be prompted to select your current installation from the drop-down menu.



Starting an Enrollment

Here you will see a Welcome screen.

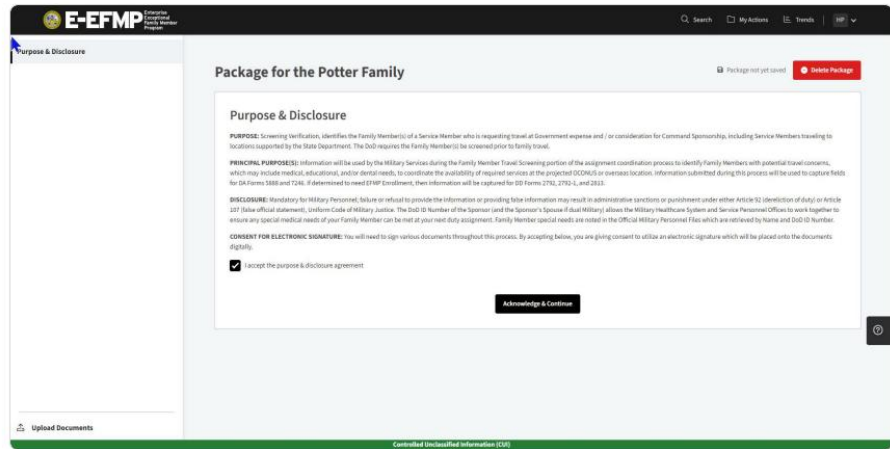
Select *Get Started*.



Starting an Enrollment

To continue, read over and accept the Purpose & Disclosure agreement by checking the box below.

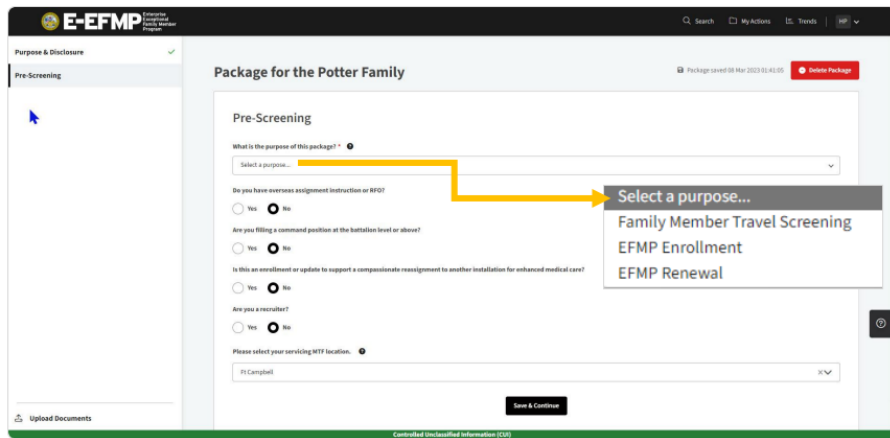
Click *Acknowledge & Continue*.



Pre-Screening

You will now begin the pre-screening for your enrollment.

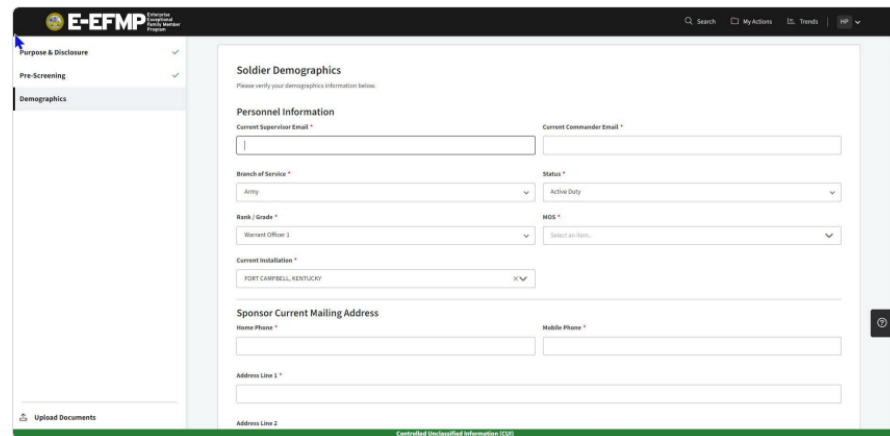
Here, you can select the purpose of the enrollment and choose your servicing MTF location.



Soldier Demographics

Next you will enter your supervisor's and commander's email addresses and your demographics.

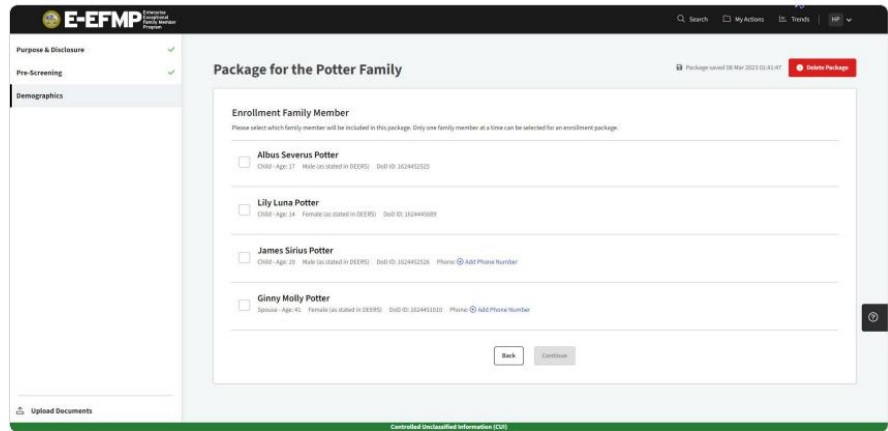
Ensure the emails you enter are both valid.



Family Member Details

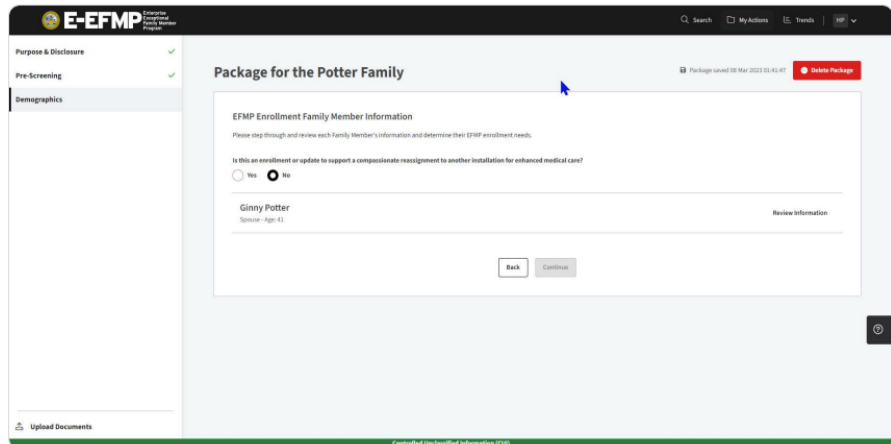
Here you will find a list of your family members as populated by DEERS. Select the box next to the member you are enrolling in EFMP and click *Continue*.

You can select all family members for FMTS, but only one family member per enrollment package.



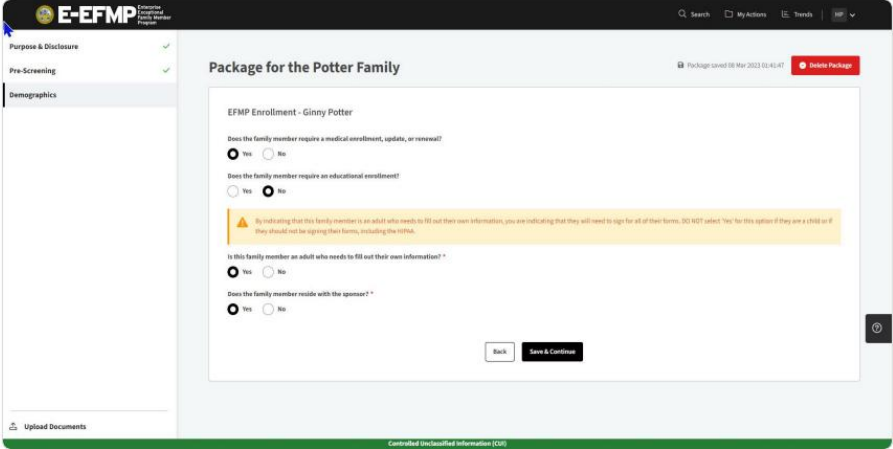
Family Member Details

Click on *Review Information* to provide additional details about your selected family member.



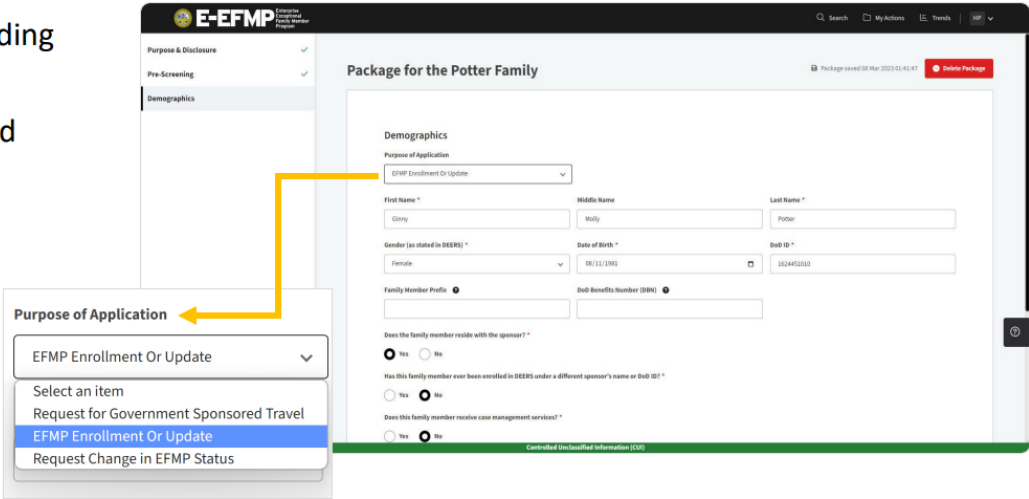
Family Member Details

You will be asked a few more questions about this family member. Once completed, select *Save & Continue*.



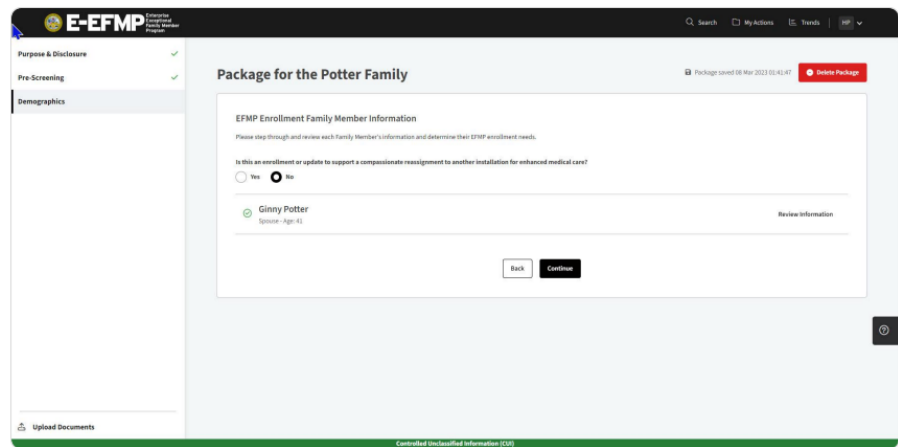
Family Member Details

Continue providing the required information and clicking *Save & Continue*.



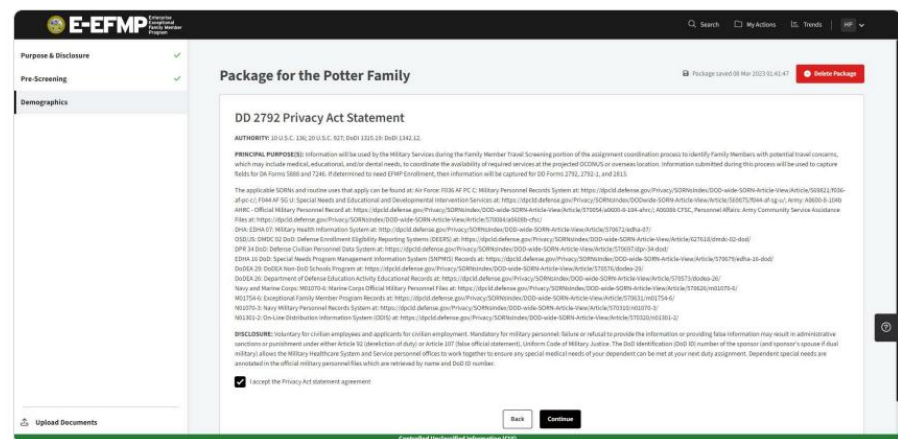
Family Member Details

After the review is complete, you will be taken back to this screen, but now you will see the green checkmark next to the family member. Click *Continue*.



Privacy Act

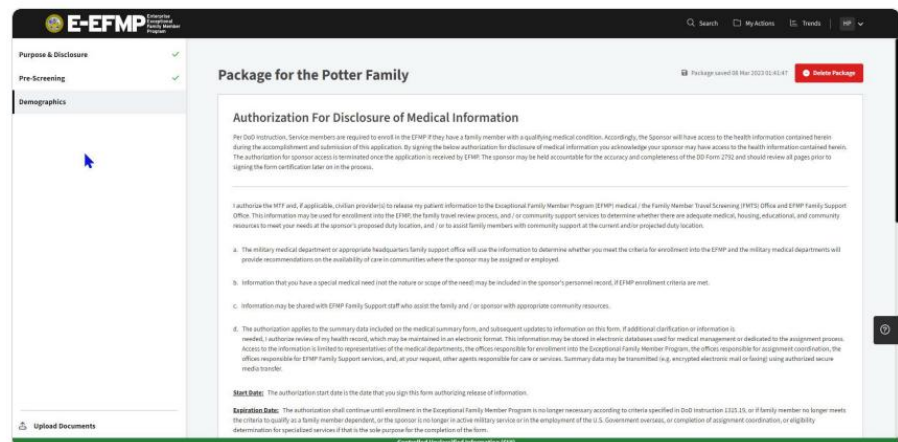
Read over the DD 2792 Privacy Act Statement and check / *accept* below. Click *Continue* to proceed.



Medical Information Disclosure

Read over the Authorization for Disclosure of Medical Information and check / *accept* below.

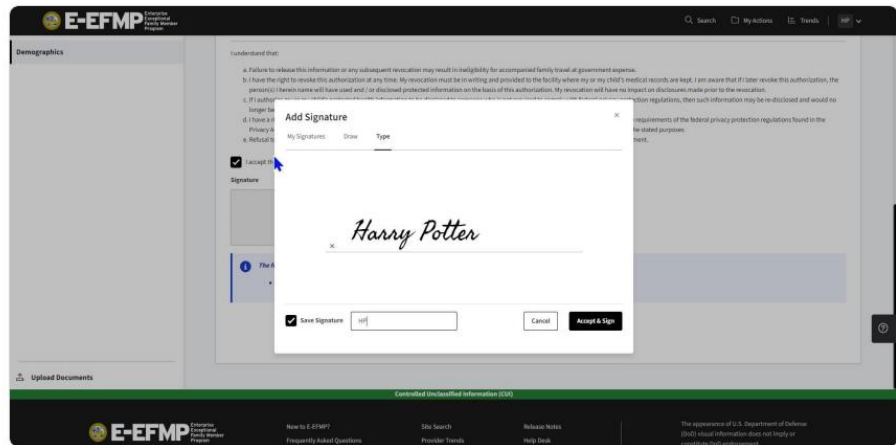
You will also need to provide a digital signature.



Medical Information Disclosure

You can create your signature by drawing or typing it.

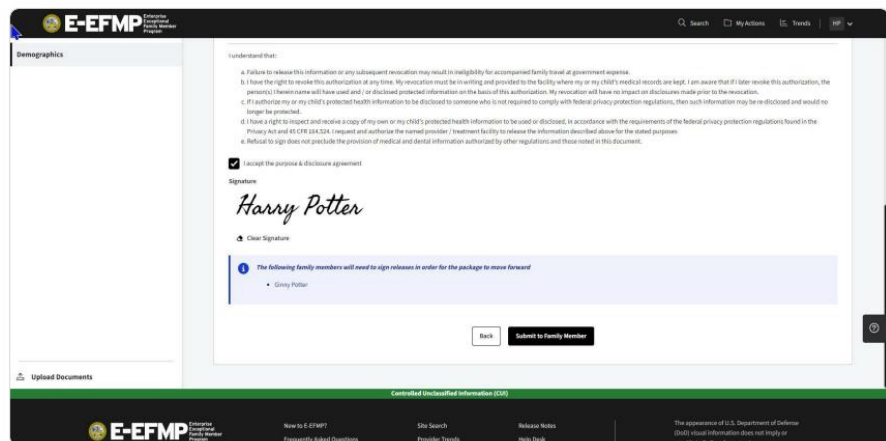
You can save your signature to your account to reuse it in the future.



Medical Information Disclosure

Next, you will submit the package.

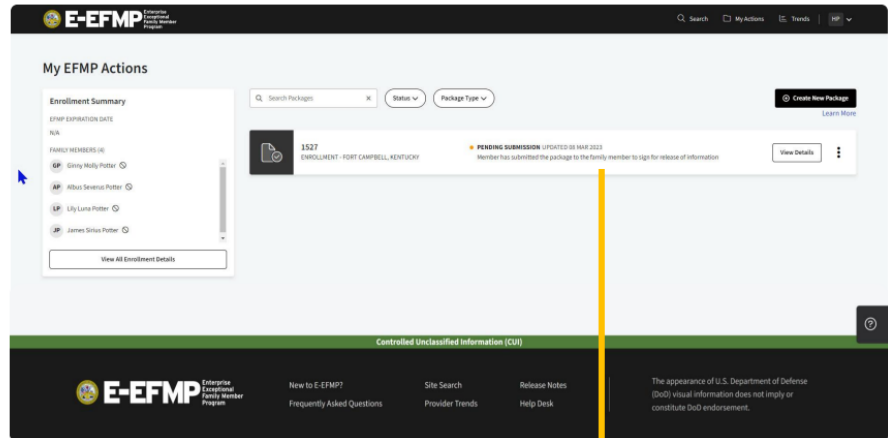
If an adult family member is on the enrollment, they will need to sign the HIPPA disclosure before it can be reviewed by the case coordinator. They can access the package by logging in to E-EFMP through their DS logon account.



Package Routing

Upon submission, each package is routed wherever it needs to go next.

Service members receive email notifications of every handoff and action required of them.



Each package displays an ID, associated installations, current status, and a button to access the application