

Moving with your Family? Here's the steps for the Medical Screening. Think of this process as getting a "permission slip" to ensure your new duty station has the right medical support for your family before you move.

The FMTS Process: Two Possible Paths:

After you submit your family's travel package (FMTS), the EFMP Case Coordinator does an initial review. This is where the process splits.

Path A: No Enrollment Needed (The Faster Route)

This happens if the Case Coordinator reviews your family's records and finds no special medical or educational needs that require an EFMP enrollment.

1. **Screening:** The Case Coordinator reviews your medical records
2. **Decision:** No enrollment is warranted.
3. **Action:** The completed FMTS package is sent directly to your new gaining command for their final review and approval.

Path B: Enrollment is Needed (The Longer Route):

This happens if the Case Coordinator finds that a family member does have needs that warrant enrollment in the Exceptional Family Member Program (EFMP).

1. **Screening:** The Case Coordinator reviews your package.
 2. **Decision:** An EFMP enrollment is warranted.
 3. **Action:** The FMTS process is PAUSED
 4. **New Task:** A separate EFMP enrollment process begins. This involves the steps we discussed below (doctor's appointments, DD 2792 forms, signatures, etc.)
 5. **Completion:** Only AFTER the EFMP enrollment is fully completed and finalized...
 6. **Resume:** The original FMTS package (now including the new enrollment) is sent to your new gaining command for their review and approval.
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STEP 1: You Kick Things Off

First, you (the Service Member) starts an online application for your family's travel screening (FMTS) via <https://emfp.army.mil> Their personnel office (MPD) will quickly check it to make sure your family members and orders are correct before passing it along.

STEP 2: A Case Coordinator Will Call You

A Case Coordinator from the Exceptional Family Member Program (EFMP) will receive your application and give you or your spouse a call. They'll verify your information and ask about your family's medical care to see if any special support is needed.

STEP 3: The Doctor's Visit & Online Forms

- If the Case Coordinator determines you meet the requirements for EFMP enrollment, then they will email you directions to make an appointment with your on-base doctor (PCM).
- Your doctor will fill out the necessary medical forms (the DD 2792) with you during the appointment, which can be online or in person.
- If you are seen by a Civilian provider, your Case Coordinator will email you the form DD 2792 to have your doctor complete on paper.
- For Adult family members (18+): They will need to create their own online account (a DS Logon) in the EFMP site to sign their own paperwork.
- For children: The Service Member will handle all the required signatures for them.

DS Login Instructions: How To Create A DS Logon Account

1. Go to the DS Logon homepage: <https://www.dmdc.osd.mil/identitymanagement/app/login>
2. Select “Create New Account”
3. Choose the “Email Registration” option
4. Follow the on-screen steps to complete the application
5. Check your email. You should receive an “Activation Code” within 24 hours.
6. Use the link in the email to enter your activation code.
7. Enter your DOD ID number and click “Continue”
8. Create a secure password
9. Answer the security questions for your account recovery.
10. Select your personal security image.
11. Verify your email address one last time to finish.

Need Help? If you have any trouble creating the account, call the support line at 1-800-368-3665

STEP 4: Your Most Important Job: Review!

After the doctor completes the forms, you get to review them online. **This is critical.** Check everything for mistakes. If you sign off on it and there’s an error, the whole process has to start over from the beginning.

STEP 5: The Final Decision

1. Once you sign the forms, they go up the chain for final medical review.
2. Then, the package is sent to the command at your new duty station.
3. They get at least 60 days to review everything and decide if they have the services for your family needs.
4. Once they approve it, they notify the personnel office, and you get your official orders to move.

The whole point is to check for available services before you PCS, so your family gets the proper care they need at your new home.