

## Volunteer of the Year Instructions:

- a. Volunteer nominations are divided into five categories; Family Readiness Group, Child & Youth Services, Community Services, Other Agencies and Organizations, and Outstanding Youth Category.
- b. Adult categories include; any Family member, Service members, Retirees, or Civilians. The youth category includes only those individuals under the age of 18 years, with a requirement that they must be full time students or homeschooled.
- c. Adult nominees must be registered in the Volunteer Management Information System (VMIS) system as a Fort Campbell, Kentucky Volunteer at [www.myarmyonesource.com](http://www.myarmyonesource.com) have a completed DD Form 2793, and have a **minimum of 150 documented volunteer hours** in the Fort Campbell, Kentucky community during the calendar year prior to the ceremony. Youth in the Volunteer Management Information System (VMIS) system as a Fort Campbell, Kentucky volunteer at [www.myarmyonesource.com](http://www.myarmyonesource.com); have a completed DD Form 2793, and have a **minimum of 50 documented volunteer hours** in the Fort Campbell, Kentucky community during the calendar year prior to the ceremony.
- d. All volunteer nominees must have contributed their volunteer time in their unit on Fort Campbell, Kentucky or an applicable organization within the Fort Campbell, Kentucky community in order to demonstrate the volunteer's commitment and must have supporting documentation.
- e. All nominees must have provided either superior short-term or sustained service which significantly impacted the quality of life of Soldiers, retirees, and/or Family members of Fort Campbell, Kentucky.
- f. Nominations will only be accepted by utilizing the volunteer nomination form. The Nomination must include the following information:
  1. A listing of all the Fort Campbell, Kentucky organizations the nominee volunteered in to include accomplishments/impacts within the identified unit/organizations.
  2. A description of the nominee's personality traits, and length of volunteer service during the time frame.
  3. Accurate address and phone numbers of nominee indicated on the nomination form.
  4. Point of contact name, title, and phone number for volunteer nomination submission.
  5. All volunteer nomination forms must be submitted to the Army Community Service (ACS), Army Volunteer Corps (AVC) Office no later than 15 March of the year of the ceremony. **Please email the nomination form in a Word document for editing purposes.**



## FORT CAMPBELL VOLUNTEER PROGRAM VOLUNTEER OF YEAR NOMINATION FORM

NAME OF VOLUNTEER:		DATE:
CONTACT INFORMATION: ADDRESS & TELEPHONE		CATEGORY: CHOOSE THE CATEGORY BELOW THAT BEST DESCRIBES THE VOLUNTEER.
		ADULT: FAMILY MEMBER, CIVILIAN, RETIREE, SOLDIER
		YOUTH: A STUDENT 18 & UNDER
ORGANIZATIONS: VOLUNTEER MUST HAVE DOCUMENTED HOURS ON FORT CAMPBELL FROM 1 JANUARY 2017 TO 31 DECEMBER 2017.		
1.		
2.		
3.		
VOLUNTEER'S CONTRIBUTIONS:		
NOMINATING OFFICIAL	UNIT OR ORGANIZATION	TELEPHONE NUMBER