

RELOCATION NEEDS ASSESSMENT APPOINTMENT FORM FOR **INBOUND** PERSONNEL

In order to assist you further and to provide specific information on your individual PCS move, please complete the following information.

PLEASE CHECK IF:

- First Time PCS OR Overseas
- First-Term (new to the military serving first tour)

TODAYS DATE: _____

NAME: _____ **BIRTH DATE** _____

RANK _____ **UNIT:** _____ **CELL** _____

EMAIL : _____

CURRENT ADDRESS: _____

DATE AND TIME PREFERRED: _____

DESTINATION (Pin Point if Known) _____

LEAVE DATE _____ **REPORT DATE:** _____

Please check the appropriate box for specific information requested.

General Information

- In-depth overview (Community Info/Major Units/Emergency Assistance)
- Check in procedures
- Sponsorship (Sponsor /Youth)

Military & Family Services Center (Family Support Services)

- Childcare (MWR)
- Education (Schools (K-12)/Colleges/Universities)
- EFMP (ACS)
- Employment
- Financial Planning
- Family Advocacy / New Parent Support
- Lending Closet (post-arrival/pre-departure)
- Relocation Readiness (Newcomers, lending closet, relocation stress, cultural adaptation)

Healthcare

- Moving with Tricare
- Medical Facilities
- Dental
- EFMP (Hospital)

Other

- _____

Housing

- Checking in (TLA-OCONUS)
- On-post housing Off-post housing
- Utilities

Morale Welfare & Recreation (MWR) - Cultural & Recreational Programs

Moving

- Transportation of Household Goods
- Shipment/Storage of POV
- Passenger Travel (Airfare)
- Relocating with Pets

Transportation

- Vehicle registration/ Insurance/ Inspection
- Driver License Information

Family Travel

- EFMP (OCONUS Only)
- Command sponsorship
- Official Passport
- Immigration & Naturalization - Non-citizen visas

Financial Entitlements

- PCS (Out-processing/In-processing)
- Government Travel Card

ACS Staff Use

Date:
Time:
Counselor:

Contact Method

Levy Brief	
Walk-in/ Phone	

Contact Log

To schedule an appointment call 270-798-6313; 270-798-0513; or 270-956-2676 or email ftckyacsrelocation@army.mil