

# Professional Development Series

## Recharging Our Workforce Events FY20

22 January– Positive Workplace Relationships

4 February– Excel

10 March– Thrift Savings Plan

17 March– Time Management and Problem Solving

21 April– Individual Development Plans (IDP)

5 May– Influence Without Authority

12 May– Powerpoint

9 June– Effective Writing

23 June– Excel

7 July– Team Building

21 July– Basic Money Management

4 August– MS Outlook

15 September– MS Word



Who: All Civilian Employees

Why: To gain knowledge, networking, personal and professional development.

*POC for this series is Dana Prins, Training Integration Branch, (270) 412-6603*

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