

THE GARAGE: *Indoor Auto Storage* GUIDELINES

For the purpose of this document trucks, cars, trailers, boats, tractors, ATVs and any other item allowed to be stored in North Auto Garage (Bldg. 6548) will be referred to as EQUIPMENT.

I am registering the described Equipment to be stored in the North Auto Garage (Bldg. 6548) controlled by Air Assault Auto (DFMWR Facility) in an assigned bay slot. In return for this authorization, I agree to the following:

I will never prosecute or assist in prosecuting any demand, claim, or suit against Air Assault Auto, the U.S. Government, their officers, employees or agents for any loss, damage, or destruction sustained to my Equipment while it is at North Auto Storage. _____ **initials.**

My EQUIPMENT is subject to removal, confiscation, and disposal through the Provost Marshall Office if I fail to pay the storage prices set and agreed upon. I agree and understand that I may be held liable to the U.S. Government for expenses by abandoning my vehicle and for damages caused by my negligence or willful misconduct. _____ **initials.**

REF: AR 37-104-4 Military Pay and Allowances Policy; **Signing this agreement indicates prior approval has been given to automatically process DD Form 139, Pay Adjustment Authorization, if the account becomes delinquent on the *fifteenth* day from the due date.** I, hereby, consent to the collection of delinquent fees and service charges from my military pay under the provisions AR 37-104-4, 28-2 and agree to the condition set forth in this contract. I understand there is a \$20.00 late fee for each month that I am late. I also understand there are additional fees associated with processing a DD Form 139. _____ **initials.**

I understand that Air Assault Auto allows storage of only registered Equipment in an assigned bay slot. I shall use this assigned bay slot solely for the purpose of storing the specific piece of Equipment assigned to that slot on my Monthly Storage Contract. I understand that any un-registered Equipment may be towed at my expense without notice. _____ **initials.**

I shall not cause or permit nuisance or any condition or act that may interfere with the use of the surrounding premises. I further understand that any property stored in violation of this paragraph may be removed and stored by Air Assault Auto at my expense. _____ **initials.**

I shall not leave equipment in the outside parking spaces or any of the outside areas within the fence overnight. Equipment left overnight in the parking area or outside the building in the fenced in area may be towed at the owner's expense without notice. _____ **initials.**

I shall not assign or sublease any part of the assigned bay, or permit any other person to occupy or use any part of the assigned bay without prior written consent from the Towing & Storage Office. Any attempted assignment or sublease in violation of this paragraph shall, at the option of Air Assault Auto, terminate this agreement and my Equipment will be removed at my expense. _____ **initials.**

I understand that I must always lock the gate and doors upon entering and exiting the building and/or lot. _____ **initials.**

I will not provide the combination to the door or the gate to any person that is not listed in this contract. _____ **initials.**

*****THERE IS A \$20 LATE FEE PER MONTH ON ALL LATE PAYMENTS*****

NORTH AUTO GARAGE GUIDELINES

My Equipment will not be put in the bay without wheels. I may remove the wheels once on the jack as long as I ensure the frame of my Equipment is on jack stands, and any removed wheels must be reinstalled before removing the Equipment from the jack stand. I will be responsible for keeping the tires aired up unless I set my Equipment on jack stands. _____initials.

I understand that North Auto Garage is for the storage of POVs only and that no maintenance, repairs or body work may be done on the premises. _____initials.

I understand that I am responsible for cleaning up, or paying to have cleaned up, any liquid/chemical spills or leaks that occur in the bay space or on the outside of the premises. I will immediately report any environmental concerns to Towing and Storage Office. _____initials.

I understand that I must remove any refuse from the premise to include food, beverages and their containers. _____initials.

At no time will I utilize the North Auto Garage for the storage of weapons, ammunition or explosives. _____initials.

Air Assault Auto reserves the right to move stored Equipment for any reason at any time with or without notice for environmental reasons or violation of regulations. Owners will be responsible for any fees incurred from the move. Air Assault Auto will not be responsible for any locks that need to be cut in order to move Equipment. _____initials.

Storage prices are subject to change based on the prevailing off-post cost for similar services in accordance with AR215-1, 12-8 e. _____initials.

I also agree to update all personal information i.e.: Address, Phone #, Contact Emergency Information, as it changes. _____initials.

Violating any of the guidelines set forth above could result in my property being removed and my contract being terminated with no refund and/or impounded at owner's expense. _____initials.

When your Equipment is removed from the storage yard for good, you MUST come in to sign your Equipment out of storage. Failure to do so will result in additional charges. _____initials.

Report Issues or Concerns: Monday – Friday 0830-1630 270-956-1611

After Hours 270-484-5594

Emergencies 911 (Building number is 6548)

I have read and understand all of these guidelines.

Owner Signature: _____ Date: _____

Towing & Storage Representative: _____

*****THERE IS A \$20 LATE FEE PER MONTH ON ALL LATE PAYMENTS*****